

PERSONAL INFORMATION

Polona Kavčič



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Sex female | Date of birth 21/10/1983 | Nationality Slovenian

WORK EXPERIENCE

March 2009 (ongoing)

Development consultant

Development agency of Idrija and Cerkno, Mestni trg 1, SI-5280 Idrija, Slovenia

Sector: rural development, human resource.

Consulting to farmers, handcrafters, organizations.

Coordination, administration, preparation of projects (LEADER programme, CLLD – Community -Led Local Development approach)

Communication with project partners and stakeholders.

Offering support for various local organisations, associations in their development.

Identifying opportunities and potentials for development of the area.

Preparation of concepts for events, organizing events (culinary fests, local markets, ...), workshops, and public presentation of projects.

Research work (cultural and natural heritage)

Creation and implementation of local rural development programmes, co-operation at creation of regional development programmes.

Managing development, rural, human resource projects.

Knowledge of economic, social and rural situation in Idrija and Cerkno region.

Project coordination of project LANATURA (CBC Programme Italy – Slovenia, 2011- 2014) for Municipality of Idrija and Municipality of Cerkno.

Leading activities for certification and monitoring the quality of local agricultural products and foodstuffs which have special characteristics due to their higher quality, geographical origin, traditional and environmentally-friendly production methods (Idrijski žlikrofi).

2002 – 2009

Student work and practice

Idrija Municipal Museum, Museum for the Idrija and Cerkno regions, Prelovčeva 9, SI-5280 Idrija, Slovenia , The Cerkno Museum unite

Editing documentation and recording museum objects, conservation, guiding,...

EDUCATION AND TRAINING

October 2002 – March 2010

Bachelor of Science in Ethnology and Cultural Anthropology

University of Ljubljana, Faculty of Arts, Aškerčeva 2, SI-1000 Ljubljana, Slovenia

Main subjects: Ethnology of Slovenia, European Ethnology, Folkloristics, Cultural Management, Museology, Conservation, Anthropology of Tourism, Rural development planning, Symbolic Anthropology, Economix and Political Anthropology,...

September 1998 – June 2002

High school graduate

Gimnazija Jurija Vege Idrija, Študentovska ulica 16, 5280 Idrija

PERSONAL SKILLS

Mother tongue(s) Slovenian.

Other language(s)	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	C1	C1	C1
German	B2	B2	B2	B2	B2

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user
Common European Framework of Reference for Languages

Communication skills

- Ability of presenting and public speaking skills acquired during undergraduate and work experiences.
- Communication with the media, realization of presentations of project activities.
- Work with clients.
- Sense of initiative, creativity, ability to work in a team, precision, analytical skills, flexibility.

Organisational / managerial skills

- Independent organization of the work in the office.
- Co-organization of cultural and tourism events Bevkovi dnevi, event dedicated to writer France Bevk (September); Poletje v Cerknem (July), Praznična dežela (December)
- Co-organization of art workshop and cultural event LARFAART 2010 in Cerkno, for Municipality of Cerkno (July 2010)
- Co-organization of research workshop with students of Ethnology and Cultural anthropology for Municipality of Cerkno (subject: handcraft, April 2008)
- Conducting workshops for high school students in the camp Etnostep Lože: teaching ethnographic work and compiling archive documentation (August 2003).

Digital competence

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Independent user	Independent user	Independent user	Independent user	Independent user

Levels: Basic user - Independent user - Proficient user
Digital competences - Self-assessment grid

Other skills Innovative approaches by projects, products, events development.

Driving licence B category

ADDITIONAL INFORMATION

Publications

- Author of many professional articles in local newspapers, magazines, scientific publications (culinary heritage, cultural heritage, local food, handcraft, tourism,...)

Projects

- Co-author of an innovative tourist product Forest selfness (interdisciplinary team composed with Borut Piriš, Minca Slakonja, Polona Kavčič)
- Co-operation in the development project Green Scheme of Slovenian Tourism Slovenia Green for Municipality of Cerklje (member of a Green team involved in the project, from 2015 onwards, ...)
- Co-operation in the culinary development project – development of innovative culinary product as a representative house dish for Hotel Cerklje d.o.o. (small cake with dried fruit and honey as an element of local culinary heritage in modern form, 2007)

Honours and awards

Prizes and awards for innovative tourist product Forest selfness:

- **Snovallec 2014** for the most innovative idea in tourism (Public agency SPIRIT Slovenia and The Ministry of Economic Development and Technology)
- **Finalist Sejalec 2015** for one of the most successful tourism innovation (Slovenia Tourist Board)
- **Best Active Tourism Product in category International Nature 2016** (Tourism trade fair in Madrid)
- **Jakob 2016** for quality and excellence in tourism in the Alps-Adriatic region (Natour Alpe – Adria Fair)

Conferences

Participation in the International Symposium of Forest Medicine Shinrin Yoku with the presentation of innovative tourism product Forest selfness (Belgrade, Serbia, May 2016), organized by The medical Spa Association of Serbia.

